

Full-Time AmeriCorps Member – Youth Development & Outreach Specialist

- Volunteer Liaison, Community Organizing, Partnership Building + Music/Art experience

Site-Specific Duties/Responsibilities:

- Make connections with community members and potential volunteers for program enhancement and outreach.
- Co-lead training and orienting volunteers to support programming for youth development projects.
- Collaborate with community partners, youth, and parents to identify activity needs, places to offer them, and types of programming to offer.
- Co-lead volunteer training in arts/musical skills related to youth development and after-school activities.
- Co-lead childcare during Young Parent and Transitional Living support groups.
- Design activities that minimize barriers for youth participation, including transportation challenges.
- Design events and promotions (flyers, social media posts) that celebrate the successes of the program and publicize its availability to youth and families.
- Exhibit electronic media/social media/print media skills
- Co-lead Youth Center special events, open mic nights, and concerts.
- Complete site-specific program contact sheets weekly.
- Co-lead visual arts workshops at local junior high schools.
- Complete and submit timesheets and Great Stories on a monthly basis.
- Exhibit strong work-ethic, ability to self-start, and the ability to work independently.
- Participate in annual days of service and community events:
 - MLK Jr. Day of Service (January)
 - Pride Con (February)
 - AmeriCorps Week (March)
 - Juneteenth (June)
 - Clothing Drive (Fall)
 - Team lead for Clothing Drive

Eligibility and Abilities:

- Be at least 17 years of age at the commencement of service.
- Have a high school diploma or its equivalent.
 - College degree / college coursework or equivalent experience preferred.
- Be a U.S. Citizen, national, or lawful permanent resident of the United States
- Must have at least 5-years of licensed driving experience
 - (if this isn't the case for you, please talk with us about options)
- Member will have recurring access to vulnerable populations. Successful completion and clearance of required background checks including:
 - 1) Nationwide National Sex Offender check
 - 2) Statewide Criminal History check
 - 3) Fingerprint-based FBI check

- Ability to serve approximately 35 hours per week for 48 weeks from September 2020 – August 2021. Typical days of service: Monday – Saturday. Typical hours of service range from 11:00am – 8:00pm depending on the day.
 - Work during evening hours and Saturdays are required.
 - No service on holidays is anticipated.
 - Members should serve from an agency office. Serving while at home is not allowed. Vacation time, sick time and holidays are not counted toward the hours needed to complete the term. Of these hours, a maximum of twenty percent (20%) may be spent in training (45 CFR § 2520.50) and a maximum of ten percent (10%) may be spent fundraising (45 CFR § 2520.45).
- Site Supervisors will perform mid-term and end of term evaluations for members during the term of service.
- Participate in AmeriCorps Orientation, Citizenship, Disaster Response, Communication, Volunteer Management, Life After AmeriCorps, Substance Abuse Prevention Skills Training (SAPST), and Sustainability Planning training.
- Participate in youth development and training, i.e., Mental Health First Aid, CPR + First Aid, and other youth development training.
- Respect confidentiality of involved persons, staff, and AmeriCorps members.

Benefits

For a full-time commitment and 1700 hours of AmeriCorps service, the member will receive:

- A taxable living allowance of \$13,732 per program year.
- Student loan forbearance on qualified student loans.
- A \$5,900 educational award at the end of a successfully completed service term.
- Diverse training opportunities.
- Health care coverage for full-time members.
- Post-service job referrals by networking with community and state partners.
- Gain hands-on experience working with youth.
- Leadership experience and skill development.
- Hands-on experience in a professional setting.
- Develop a life-long commitment to the value of service to others.

*We believe in the power of diversity; people of color and LGBTQ+ individuals are encouraged to apply.

*Interviews will be held in July and August.

*Please send Resumes and Cover Letters to meg.quigley@unitedactionforyouth.org

Position Office Location: UAY Swaim Youth Center, 355 Iowa Ave., Iowa City